

Sacramento Valley Health Information Association

Rules and Regulations (Revision)

January 2012

No.	CURRENT	PROPOSED	RATIONAL
5.1	The SVHIA shall be represented in the CHIA House of Delegates of the CHIA in accordance with the CHIA Bylaws Article IV. The number of SVHIA delegates is determined by the number of SVHIA members, in accordance with CHIA Bylaws, Article IV.	No Change	
5.2	Only Active and Honorary members in good standing shall be eligible to serve as Delegates to the CHIA . The President shall be the first Delegate. The President-elect shall be the second Delegate.	Only Active and Honorary members in good standing shall be eligible to serve as delegates to the CHIA House of Delegates. The five SVHIA board members shall serve as delegates. The president shall serve as the first delegate	Requires only three more Delegates to be on the Ballot for a total of 8
5.2-continued	<p>A. Nominations for additional Delegates shall be made by the nominating committee from among the Active members in good standing as of Dec 31</p> <p>B. Election shall be by mail ballot of the Active members and Honorary Members, as defined in CHIA Bylaws, in good standing</p> <p>C. The number of delegate nominees that appear on the ballot will be at least two more than the number of delegates SVHIA is qualified to seat at the CHIA House of Delegates</p> <p>D. A plurality of the votes cast shall elect. Ties shall be decided by lot by the Nominating Committee Chair at the time of tabulation of</p>	<p>No change</p> <p>No Change</p> <p>C. The number of delegate nominees appearing on the ballot will be determined by the number of delegates SVHIA is qualified to seat at the CHIA house of Delegates. At Least (Three) more nominees than will be elected should be listed on the ballot.</p> <p>No Change</p>	<p>C. With the changes in 5.2 where by the Board of Directors will serve as delegates, this would allow for 3 Alternates</p>

	<p>the ballots. The candidates with the highest number of votes shall be the SVHIA Delegates. The two (2) nominees shall be the alternates and shall serve if a delegate is unable to serve for any reason</p> <p>E. In the event an insufficient number of Delegates or alternates are available to attend the CHIA House of Delegates, the SVHIA President may appoint a member of the Board of Directors as the alternate</p> <p>F. The term of the CHIA delegates elected to represent SVHIA is one year. The term will begin with the CHIA House of Delegates occurring the year following the year in which the delegates are elected.</p> <p>G. The names of the elected Delegates and alternates shall be submitted to CHIA executive Office at least sixty (60) days prior to the CHIA state Convention</p>	<p>No Change</p> <p>No Change</p> <p>No Change</p>	
<p>VI. 6.1</p>	<p>BOARD OF DIRECTORS: <u>The Board of Directors of the SVHIA shall consist of:</u></p> <p>A. Officers: President, President-elect, Secretary, Treasurer, and Past President</p> <p>B. Ex-officio members of the Board of Directors include CHIA Delegates, Committee Chairs: SVHIA Education Committee, SVHIA Nominating Committee, SVHIA Newsletter Editor, CHIA Nominating Committee, SVHIA Coding Roundtable, and Program Director at Cosumnes River College.</p>	<p>6.1 The Board of Directors of SVHIA shall consist of President, President-Elect, Past-President Director, and two Directors-at-large. A president-Elect shall be elected every 1 years, and shall serve terms of one (1) year each as President-Elect, President, and Past President Director. The Directors-at-Large shall be elected and shall serve terms of two (2) years. The Directors-at-Large shall begin their respective terms on alternating years. The Secretary and Treasurer roles will be appointed by the President from among the sitting board members.</p>	<p>The rational is that we would all be Board of Directors, Secretary and Treasurer would be appointed by the president from the board, however not specifically running for treasurer or secretary. They would run on the ballot as a directors.</p>

6.2	The officers shall be voting members of the Board. The Ex-Officio members shall be non-voting members of the Board	The Board of Directors of SVHIA shall be responsible for conducting the business of the Association and for fulfilling requirements of CHIA for Component Local Associations	Purpose would be to show the specific obligations of the Board of Directors over all, not that they are just voting members of the board.
6.3	There shall be a standard term of office for this Association of one year (1) year with the exception of the treasurer, who shall serve a term of two (2) years	The Board members shall serve a standard term of this Association of two (2) years.	This is outlined in 6.1 of the rules and regulation changes.
6.4	The Board of Directors of the SVHIA shall be responsible the conduct of the business of this association and shall be responsible to the CHIA for the functions of the association and for fulfilling any requirements of the CHIA.	No Change	
6.5	The Board of Directors shall meet as often as necessary but at least four (4) times per year. Meetings may be in person or by teleconference.	No Change	
6.6	Members of the Board of Directors shall receive notice of special meetings. Notice shall give the place, date and time of the meeting and shall provide the agenda. Notice shall be sent by personal delivery, first class mail, telephone (including a voice messaging system), or by other system of technology designed to record and communicate messages (including facsimile, electronic mail, or other electronic means). notice shall be sent at least 7 calendar days prior to the meetings.	No change	
6.7	<u>Quorum and Manner of Acting:</u> A majority of the board of directors shall constitute a quorum. The act or vote of a majority of	No change	

	members present at a meeting at which a quorum is present shall be the act or vote of the Board of Directors, unless the act or vote of a greater number is required by these Rules & Regulations, by the CHIA Bylaws, parliamentary authority, or by law.		
6.8	The SVHIA Board of Directors will appoint one (1) SVHIA member to serve on the CHIA Nominating Committee.	The SVHIA past president shall serve on the CHIA Nominating Committee. In the event that the immediate Past President is not able to serve, the SVHIA Board of Directors shall appoint one (1) SVHIA Active or Honorary member to serve on the CHIA nominating Committee	To know up front who the individual will be to serve on the nominating committee.
6.9	The SVHIA Board of Directors shall notify the CHIA Office not later than February 28 of its elected Officers and delegates and who will be its representative to the CHIA Nominating Committee	No change.	