



Dear CHIA Delegates and Alternate Delegates:

On behalf of the CHIA Board of Directors, thank you for participating in the 2017 CHIA House of Delegates (HOD). The HOD will be held at the Sacramento Hyatt on Sunday, June 11, 2017. Delegate credentialing (check-in) begins at 12:45 p.m. and the HOD will convene promptly at 1:15 p.m.

The CHIA Board of Directors and Delegates (or their alternates) constitute the HOD and each delegate shall have one vote. There shall be no voting by proxy. Only CHIA Active members in good standing may be seated as delegates. This is an open business meeting and all CHIA members may attend. There is no fee to attend the HOD.

In addition to routine association business, the 2017 HOD will include two workgroup sessions. During the workgroup sessions delegates will have the opportunity to provide input into the 2018 CHIA Strategic Plan and feedback on the CHIA Governance Structure Task Force SBAR on association governance. There are no proposed revisions to the CHIA Bylaws this year.

The House of Delegates materials include:

- Welcome
- HOD Agenda, and Instructions
- CHIA Strategic Planning Breakout Session – Introduction
- CHIA 2017-2019 Strategic Plan
- 2017 CHIA House of Delegates Strategic Planning Worksheets
- CHIA Governance Structure Task Force Recommendation: SBAR
- CHIA Governance Structure Association Model Worksheet
- CHIA 2017 Annual Report
- CHIA Delegate Roster

Please download and print the HOD materials and utilize them as prepare for your participation at this annual business meeting. Remember to bring these documents with you to the HOD as documents will not be provided on site.

Delegates should obtain input on the HOD topics from their CLA leadership and general membership. Where individual delegate ranking and rating will be requested, it is important that the feedback received from the CHIA membership, as well as other information that may be received during the HOD deliberations, be taken into consideration.

If you have any questions regarding the HOD agenda, topics, or other details related to your participation in the 2017 CHIA annual business meeting, please contact your CLA President, CHIA Board Liaison, CHIA President Deborah Collier, or me.

Sincerely,

Sharon Lewis, MBA, RHIA, CHPS, CHPQ, FAHIMA
CHIA CEO/Executive Director
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