

<p><b>Topics</b></p>	<p><b>ANNUAL BUSINESS MEETING REVIEW AND CALL TO ORDER</b> Facilitator: <i>Christine Williams, RHIA</i> Speaker of the House will review the action items and Robert’s Rules of Order.</p> <ul style="list-style-type: none"> <li>• Adoption of the Credentials Committee Report</li> <li>• Adoption of 2020 Standing Rules of the House</li> <li>• Adoption of the 2020 Meeting Agenda</li> <li>• Introduction of Persons Serving the House and Resource Persons</li> </ul> <p><b>HOUSE ACTION ITEMS</b> Facilitator: <i>Christine Williams, RHIA</i> Delegates will deliberate and vote on action items submitted to the House.</p> <ol style="list-style-type: none"> <li>1. Action Item: Article III- 3.1; Article V- 5.1; Article VII- 7.2, 7.7</li> <li>2. Action Item: Article IV Members, 4.8-4.12</li> <li>3. Action Item: Article VII House of Delegates, 7.1-7.2</li> <li>4. Action Item: Article IV Members, 4.2-4.5</li> </ol>
<p><b>House Action Being Requested</b></p>	<p><input checked="" type="checkbox"/> Approval <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Recommendation <input type="checkbox"/> Informational</p>
<p><b>Relevance to Strategy</b></p>	<p><input checked="" type="checkbox"/> 1. Advance and advocate for the creation and use of trusted information across the evolving health continuum <input type="checkbox"/> 2. Shape the health information profession by growing the influence and competitiveness of health information skillsets. <input checked="" type="checkbox"/> 3. Drive strategic transformation and renewed growth as a great partner and place to work.</p>
<p><b>Attachments / References</b></p>	<ul style="list-style-type: none"> <li>• Credentials Committee Report – completed during House meeting</li> <li>• Standing Rules &amp; Agenda – <a href="#">posted in meeting file.</a></li> <li>• <a href="#">AHIMA Bylaws, updated 2019</a></li> </ul>

**ACTION ITEM TITLE:**

**Proposed Bylaws Amendments- Article III, Section 3.1 Purposes and Mission, Article V, Section 5.1.k Powers and Duties, Article VII, Section 7.2 Meetings, Section 7.7 Powers and Duties**

**MOTION:**

I move to accept the proposed administrative revisions to the Bylaws amendments as outlined in Article III, Section 3.1, Purposes and Mission; Article V. Board of Directors, 5.1.k Powers and Duties; Article VII. House of Delegates, Section 7.2, Meetings; and Section 7.7, Powers and Duties.

**BACKGROUND:**

AHIMA updated its mission in March 2019. The Bylaws were not updated at that time. The Board of Directors are requesting this change to have the Bylaws reflect the current mission of the association.

Additionally, there were two administrative changes needed in the Bylaws.

1. The name of the AHIMA's conference was also updated in 2019. The request is to update the Bylaws to reflect this change for sections 5.1.k and 7.2.

2. AHIMA's purpose is "...to commit to the management of health information for the benefit of patients and providers." The word management was struck from section 7.7.

The Governance Committee and AHIMA Board of Directors reviewed the recommended Bylaws amendments and support moving forward with these amendments.

The recommended Bylaws amendments are being proposed by the Board of Directors for House of Delegates consideration and vote.

**REFERENCES:**

[AHIMA's 2020-2023 AHIMA Enterprise Strategic Plan](#)

[AHIMA20 Virtual Conference](#)

Mission: Empowering People to Impact Health

Vision: A world where trusted information transforms health and healthcare by connecting people, systems, and ideas

**AMERICAN HEALTH INFORMATION MANAGEMENT ASSOCIATION**

**Proposed Bylaws Amendments- 2020**

Mission and Administrative Changes – recommended administrative updates

<b>Current Bylaw</b>	<b>Proposed Amendment (Changes are shown with track changes and deletion by strike through)</b>	<b>Rationale*</b>
<p>CURRENT SECTION 3.1 PURPOSES AND MISSION</p> <p>3.1 Purposes and Mission. The affairs and activities of AHIMA shall be carried out at all times for the purposes and in accordance with the terms set forth in its Articles of Incorporation and these Bylaws, and in conformity with all applicable provisions of the Internal Revenue Code of 1986, as amended, (the “Code”) affecting nonprofit organizations qualified for tax-exempt status as described in section 501(c)(6) of the Code. The primary purpose of AHIMA as a member association is to commit to excellence in the management of health information for the benefit of patients and providers. Its mission is to lead the health informatics and information management community to advance professional practice and standards. AHIMA shall be and is a nonprofit corporation under the laws of the State of Illinois.</p>	<p>REVISED SECTION 3.1 PURPOSES AND MISSION</p> <p>3.1 Purposes and Mission. The affairs and activities of AHIMA shall be carried out at all times for the purposes and in accordance with the terms set forth in its Articles of Incorporation and these Bylaws, and in conformity with all applicable provisions of the Internal Revenue Code of 1986, as amended, (the “Code”) affecting nonprofit organizations qualified for tax-exempt status as described in section 501(c)(6) of the Code. The primary purpose of AHIMA as a member association is to commit to excellence in the management of health information for the benefit of patients and providers. Its mission is <a href="#">empowering people to impact health</a> <del>to lead the health informatics and information management community to advance professional practice and standards.</del> AHIMA shall be and is a nonprofit corporation under the laws of the State of Illinois.</p>	<p>The mission was revised and approved by the Board of Directors in March 2019. The updated mission was shared and discussed with the House of Delegates in April 2019. There was not a revision to the Bylaws at that time.</p>

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Current Bylaw	Proposed Amendment <i>(Changes are shown with track changes and deletion by strike through)</i>	Rationale*
<p>CURRENT SECTION 5.1k</p> <p>5.1 Powers and Duties. The business and affairs of AHIMA shall be managed by or under the direction of the Board of Directors. The Board of Directors shall hold and exercise all corporate authority and fiduciary duties of AHIMA except as otherwise provided by law, AHIMA's Articles of Incorporation, or these Bylaws. The duties of the Board of Directors in managing AHIMA shall include, but not be limited to, the following:</p> <p>(k) To render a year-to-date report on the financial status and activities of AHIMA to the House of Delegates at the national convention of AHIMA and a full report to the members.</p>	<p>REVISED SECTION 5.1k</p> <p>5.1 Powers and Duties. The business and affairs of AHIMA shall be managed by or under the direction of the Board of Directors. The Board of Directors shall hold and exercise all corporate authority and fiduciary duties of AHIMA except as otherwise provided by law, AHIMA's Articles of Incorporation, or these Bylaws. The duties of the Board of Directors in managing AHIMA shall include, but not be limited to, the following:</p> <p>(k) To render a year-to-date report on the financial status and activities of AHIMA to the House of Delegates at the <del>national convention of AHIMA</del> <a href="#">conference</a> and a full report to the members.</p>	<p>The name of AHIMA's annual meeting was changed from convention to conference in 2019. A new name was adopted based on the change in format, content and audience. This is an administrative change to update the language.</p>
<p>CURRENT SECTION 7.2 Meetings</p> <p>7.2 Meetings. An Annual Meeting of the House of Delegates shall be held in conjunction with the annual convention of AHIMA whenever possible. The Board of Directors shall determine the time and place of an Annual Meeting. The date, time and method of other meetings, if any, shall also be determined by the Board of Directors or by a simple majority of the House of Delegates. The House of Delegates shall take advantage of technological resources available to AHIMA to facilitate communications and meetings throughout the year.</p>	<p>REVISED SECTION 7.2 Meetings</p> <p>7.2 Meetings. An Annual Meeting of the House of Delegates shall be held in conjunction with the <del>annual convention of AHIMA</del> <a href="#">conference</a> whenever possible. The Board of Directors shall determine the time and place of an Annual Meeting. The date, time and method of other meetings, if any, shall also be determined by the Board of Directors or by a simple majority of the House of Delegates. The House of Delegates shall take advantage of technological resources available to AHIMA to facilitate communications and meetings throughout the year.</p>	<p>See above.</p>

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<b>Current Bylaw</b>	<b>Proposed Amendment</b> <i>(Changes are shown with track changes and deletion by strike through)</i>	<b>Rationale*</b>
<p>CURRENT SECTION 7.7 POWERS AND DUTIES</p> <p>7.7 Powers and Duties. The House of Delegates shall have primary responsibility and authority for establishing the position of AHIMA and taking action on the following matters:</p> <p>(a) The standards governing the health information management profession, including:</p> <ul style="list-style-type: none"> <li>• the AHIMA Code of Ethics</li> <li>• Standing rules of the House of Delegates</li> <li>• Development of positions and best practices in health information management</li> </ul>	<p>REVISED SECTION 7.7 POWERS AND DUTIES</p> <p>7.7 Powers and Duties. The House of Delegates shall have primary responsibility and authority for establishing the position of AHIMA and taking action on the following matters:</p> <p>(a) The standards governing the health information management profession, including:</p> <ul style="list-style-type: none"> <li>• the AHIMA Code of Ethics</li> <li>• Standing rules of the House of Delegates</li> <li>• Development of positions and best practices in health information <del>management</del>.</li> </ul>	<p>Removed the word management to be consistent with AHIMA's purpose as defined as the management of health information.</p>

**Date:** 7.9.20

**Signature(s):** The AHIMA Board of Directors is bringing forth these proposed Bylaws amendments.

**ACTION ITEM TITLE:**

**Proposed Bylaws Amendments- Article IV, Section 4.8 Annual Meeting of Members, 4.9 Special Meetings of the Members, 4.10 Notice, 4.11 Waiver of Notice, 4.12 Quorum for Elections**

**MOTION:**

I move to accept the proposed administrative revisions to the Bylaws amendments as outlined in Article IV, Section 4.8 Annual Meeting of Members, 4.9 Special Meetings of the Members, 4.10 Notice, 4.11 Waiver of Notice, 4.12 Quorum for Elections.

**BACKGROUND:**

A review of the AHIMA Bylaws was conducted in the spring of 2020. Additional information was added about member meetings to clarify the ability to hold virtual meetings. Additionally, the notice was separated out for clarity and additional language provided.

The Governance Committee and AHIMA Board of Directors reviewed the recommended Bylaws amendments and support moving forward with these amendments.

The recommended Bylaws amendments are being proposed by the Board of Directors for House of Delegates consideration and vote.

**REFERENCES:**

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**AMERICAN HEALTH INFORMATION MANAGEMENT ASSOCIATION**

**Proposed Bylaws Amendments**

<b>Current Bylaw</b>	<b>Proposed Amendment (Changes are shown with track changes and deletion by strike through)</b>	<b>Rationale*</b>
<p>CURRENT SECTION 4.8 Annual Meeting of the Members. An annual meeting of the members shall be held each year for the purpose of education on matters of relevance to the health information management profession and to AHIMA, professional networking, and for the transaction of such other business as may come before the meeting.</p>	<p>REVISED SECTION 4.8 Annual Meeting of the Members. An annual meeting of the members shall be held each year for the purpose of education on matters of relevance to the health information <del>management</del> profession and to AHIMA, professional networking, and for the transaction of such other business as may come before the meeting. <u>Members may participate in the annual meeting, or any other membership meeting, by means of conference telephone or by other means by which all members participating are able to simultaneously hear each other and be heard during the meeting, and such participation shall constitute presence in person at the meeting.</u></p>	<p>Management was struck because the association is referred to the health information profession.</p> <p>Language was added to clarify how members can participate in meetings. The language added allows for virtual meetings.</p>

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<b>Current Bylaw</b>	<b>Proposed Amendment</b> <i>(Changes are shown with track changes and deletion by strike through)</i>	<b>Rationale*</b>
<p>CURRENT SECTION 4.9 Special Meetings of the Members. Special meetings of the members of AHIMA or of any committees or teams of members may be held at any time or place upon call by the Chair of the Board of Directors. Notice shall be provided stating the time and place of the meeting and the purpose or purposes for which the meeting is called.</p>	<p>REVISED SECTION 4.9 Special Meetings of the Members. Special meetings of the members of AHIMA or of any committees or teams of members may be held at any time or place upon call by the Chair of the Board of Directors. <del>Notice shall be provided stating the time and place of the meeting and the purpose or purposes for which the meeting is called.</del></p>	<p>Information was removed from this section and a new section was created for notice.</p>
	<p><b>NEW SECTION 4.10 NOTICE</b> Written notice stating the place, day, and hour of the meeting and, in the case of a special meeting, the purpose or purposes for which the meeting is called, shall be delivered not less than five (5) nor more than sixty (60) days before the date of the meeting, to each member of record entitled to vote at such meeting.</p>	<p>This added language clarifies the notice to members on the meeting.</p>
<p>CURRENT SECTION 4.10 Waiver of Notice. A member may waive any notice requirement by signing a written waiver of notice and delivering it to AHIMA for inclusion in the minutes or filing with the corporate records. A member's attendance at a meeting shall constitute waiver of notice unless he or she, at the beginning of the meeting, objects to holding the meeting or discussing business at the meeting.</p>	<p>REVISED SECTION 4.11 Waiver of Notice. A member may waive any notice requirement by signing a written waiver of notice and delivering it to AHIMA for inclusion in the minutes or filing with the corporate records. A member's attendance at a meeting shall constitute waiver of notice unless he or she, at the beginning of the meeting, objects to holding the meeting or discussing business at the meeting.</p>	<p>This section would be renumbered based on the addition.</p>

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<b>Current Bylaw</b>	<b>Proposed Amendment</b> <i>(Changes are shown with track changes and deletion by strike through)</i>	<b>Rationale*</b>
CURRENT SECTION 4.11 Quorum for Elections. A quorum for any elections by the members shall consist of not less than three percent (3%) of the Active Members of AHIMA, voting in the form of an official electronic or written ballot in accordance with the AHIMA Policy and Procedure Manual.	REVISED SECTION 4.12 Quorum for Elections. A quorum for any elections by the members shall consist of not less than three percent (3%) of the Active Members of AHIMA, voting in the form of an official electronic or written ballot in accordance with the AHIMA Policy and Procedure Manual.	This section would be renumbered based on the addition.

\*Does the Bylaw amendment support the AHIMA Mission, how does it impact the profession, existing programs or CSAs? Does the proposed amendment generate expenses and/or revenue?

**Date:** 8.25.20

**Signature(s):** The AHIMA Board of Directors is bringing forth these proposed Bylaws amendments.

**ACTION ITEM TITLE:**

**Proposed Bylaws Amendments, Article VII House of Delegates**

**MOTION:**

I move to accept the proposed revision to the Bylaws amendments as outlined in Article VII. House of Delegates, Section 7.1, Purpose, and Section 7.2, Meetings.

**BACKGROUND:**

In 2019, the Governance Task Force (GTF) was created to ensure AHIMA is positioned with an optimal, nimble, and agile governance structure. The Governance Task Force was charged with reviewing and transforming the governance of AHIMA. This will include AHIMA's Board of Directors, House of Delegates, Nominating Committee, Council for Excellence in Education (CEE) Commission on Certification for Health Informatics and Information Management (CCHIIM), and Component State Associations (CSAs), and each segment's role in the overarching governance structure. The outcome is an integrated and aligned governance structure that demonstrates purpose in relation to AHIMA's mission, vision, and strategic plan.

The GTF provided their recommendations in April 2020 in the document, *Governance Task Force Findings and Recommendations*, (referenced below). There was one recommendation regarding the Bylaws under the section, Clarifying the House of Delegates' purpose. Ensuring BOD & HoD roles are complimentary, page 5 of 8 of the findings. It recommended the following:

Edit the first sentence in AHIMA's bylaws Article VII House of Delegates, Section 7.1 to read: The House of Delegates shall exist to govern the profession of health information management by providing a forum for the membership and to discuss, review, and enhance professional-related issues and to establish and maintain professional standards of the membership.

The GTF proposed amendment was reviewed by the Governance Committee and AHIMA Board of Directors and they supported moving forward with these amendments. The recommended Bylaws amendments are being proposed by the Board of Directors for House of Delegates consideration and vote.

Additionally, section 7.2, Meetings has an addition to add clarification and ensure that House activities can be conducted digitally year-round under Illinois law.

**REFERENCES:**

Governance Task Force Findings and Recommendations – included as a reference under **Tab 3**

[805 ILCS 105/107.5](#) (from Ch. 32, par. 107.05) Sec. 107.05. Meeting of members.

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# AMERICAN HEALTH INFORMATION MANAGEMENT ASSOCIATION

## Proposed Bylaws Amendments

### Article VII House of Delegates

The Governance Task Force recommended the revision to 7.1.

For the change in 7.2 this is an update in language for consistency.

Current Bylaw	Proposed Amendment <i>(Changes are shown with track changes and deletion by strike through)</i>	Rationale*
<p>CURRENT SECTION 7.1 PURPOSE</p> <p>7.1 Purpose. The House of Delegates shall exist to govern the profession of health information management by providing a forum for membership and professional issues and to establish and maintain professional standards of the membership. The House of Delegates advises the Board of Directors on matters of importance to the Active, Student, and Honorary Members and Delegates of AHIMA and to the health information management community at large. Core roles of the House of Delegates will include, but not be limited to, adopting and maintaining a code of ethics, adopting and maintaining standards governing the health information management profession, and developing position statements and other professional papers. The House of Delegates also makes recommendations to the Board of Directors on policy and strategic direction for AHIMA as provided for herein. The House of Delegates shall have the authority to establish committees and similar bodies to address membership and professional issues, as well as rules and policies of House of Delegates operation, subject to the terms of these Bylaws.</p>	<p>REVISED SECTION 7.1 PURPOSE</p> <p>7.1 Purpose. The House of Delegates shall exist to govern the profession of health information <del>management</del> by providing a forum for membership <u>and to discuss, review, and enhance</u> profession-related <del>al</del> issues and to establish and maintain professional standards of the membership. The House of Delegates advises the Board of Directors on matters of importance to the <del>Active, Student, and Honorary</del> <u>Professional and</u> Members and Delegates of AHIMA and to the health information management community at large. Core roles of the House of Delegates will include, but not be limited to, adopting and maintaining a code of ethics, adopting and maintaining standards governing the health information management profession, and developing position statements and other professional papers. The House of Delegates also makes recommendations to the Board of Directors on policy and strategic direction for AHIMA as provided for herein. The House of Delegates shall have the authority to establish committees and similar bodies to address membership and professional issues, as well as rules and policies of House of Delegates operation, subject to the terms of these Bylaws.</p>	<p>Recommendation of the Governance Task Force to clarify the role of the House as related to the profession.</p> <p>Removed the word management to be consistent with AHIMA's purpose as defined as the management of health information.</p>

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<b>Current Bylaw</b>	<b>Proposed Amendment (Changes are shown with track changes and deletion by strike through)</b>	<b>Rationale*</b>
<p>7.2 Meetings. An Annual Meeting of the House of Delegates shall be held in conjunction with the annual conference of AHIMA whenever possible. The Board of Directors shall determine the time and place of an Annual Meeting. The date, time and method of other meetings, if any, shall also be determined by the Board of Directors or by a simple majority of the House of Delegates. The House of Delegates shall take advantage of technological resources available to AHIMA to facilitate communications and meetings throughout the year.</p>	<p>7.2 Meetings. An Annual Meeting of the House of Delegates shall be held in conjunction with the annual conference of AHIMA whenever possible. The Board of Directors shall determine the time and place of an Annual Meeting. The date, time and method of other meetings, if any, shall also be determined by the Board of Directors or by a simple majority of the House of Delegates. The House of Delegates shall take advantage of technological resources available to AHIMA to facilitate communications and meetings throughout the year <b>including the House Annual Meeting.</b></p>	<p>This addition is to add clarification that meetings may take place digitally and is consistent with Illinois law. (805 ILCS 105/107.05) (from Ch. 32, par. 107.05) Sec. 107.05. Meeting of members. (d) Unless specifically prohibited by the articles of incorporation or bylaws, a corporation may allow members entitled to vote to participate in and act at any meeting through the use of a conference telephone or interactive technology, including but not limited to electronic transmission, Internet usage, or remote communication, by means of which all persons participating in the meeting can communicate with each other. Participation in such meeting shall constitute attendance and presence in person at the meeting of the person or persons so participating.</p>

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**Date:** 7.9.20

**Signature(s):** The AHIMA Board of Directors is bringing forth these proposed Bylaws amendments.

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**ACTION ITEM TITLE:**

**Proposed Bylaws Amendments- Article IV, Section 4.2 Rights of Members, 4.3 Types of Members, 4.4 Application, 4.5 Failure to Pay Dues and Fees**

**MOTION:**

I move to accept the proposed revision to Bylaws amendments as outlined in Article IV, Section 4.2 Rights of Members, 4.3 Types of Members, 4.4 Application, 4.5 Failure to Pay Dues and Fees.

**BACKGROUND:**

The AHIMA Board of Directors discussed pursuing a new membership model at the July 2019 Board meeting because the current membership model is too complicated, there are too many membership types and when combined with certification fees, causes a matrix of payment timeframes and options that are confusing. The new model is designed to:

- Improve the customer experience with a simplified model
- Increase the value of membership
- Decouple certification and membership
- Provide opportunities to attract others in the broader healthcare ecosystem
- Streamline the internal system processes and enhance member options

Membership types were last changed December 2016. If approved, this model would go into effect in 2021.

Currently, our Bylaws state that AHIMA shall have one or more types of members, as shall be determined from time to time by the Board of Directors.

The membership model and the proposed Bylaws language was approved by the Board of Directors on 3.22.20:

**From:** The membership of AHIMA shall include at least the following five (5) types – Active, Student, Honorary, Emeritus and Global.

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**To:** The membership of AHIMA shall include at least the following types – Professional and Student. AHIMA will ensure Emeritus status is offered when applicant requirements are met.

(Honorary status will also remain).

The recommended Bylaws amendments are being proposed by the Board of Directors for House of Delegates consideration and vote.

**REFERENCES:**

[2020 CSA Webinar Calendar and Materials](#)

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**AMERICAN HEALTH INFORMATION MANAGEMENT ASSOCIATION**

**Proposed Bylaws Amendment**

Membership model – this was approved by the Board on 4.2.20

<b>Current Bylaw</b>	<b>Proposed Amendment (Changes are shown with track changes and deletion by strike through)</b>	<b>Rationale*</b>
<p>CURRENT SECTION- 4.2 RIGHTS OF MEMBERS                      4.2 Rights of Members.                      Membership shall entitle individuals to participate in the programs and services of AHIMA, and to be a member of a Component State Association, with the rights and benefits that are accorded to members by AHIMA from time to time. Members shall also have the right to elect the Board of Directors, certain Officers of AHIMA, and certain members of The Commission on Certification for Health Informatics and Information Management, all as set forth below.</p>	<p>REVISED SECTION- 4.2 RIGHTS OF MEMBERS</p>	<p>The Board of Directors recommends the membership model changes based on the goals of the program.</p> <ul style="list-style-type: none"> <li>• Improve customer experience with a more simplified model</li> <li>• Increase value of membership</li> <li>• Decouple certification and membership</li> <li>• Ability to expand into all areas of the healthcare ecosystem</li> <li>• Streamline internal system processes and enhance greater member options</li> <li>• This amendment, if passed, will go into effect 1.1.2021.</li> </ul>

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	<p>4.2 Rights of Members. Membership shall entitle individuals to participate in the programs and services of AHIMA, <del>and to be a member of a Component State Association,</del> with the rights and benefits that are accorded to members by AHIMA <del>from time to time</del>. Members shall also have the right to elect the Board of Directors, certain Officers of AHIMA, and certain members of The Commission on Certification for Health Informatics and Information Management, all as set forth below. <a href="#">Members with a preferred mailing address within the United States will be included as a member of a Component State Association.</a></p> <p>4.2. Rights of Members. Membership shall entitle individuals to participate in the programs and services of AHIMA, <del>and to be a member of a Component State Association,</del> with the rights and benefits that are accorded to members by AHIMA <del>from time to time</del>. Members shall also have the right to elect the Board of Directors, certain Officers of AHIMA, and certain members of The Commission on Certification for Health Informatics and Information Management, all as set forth below. <a href="#">Members with a preferred mailing address within the United States will be included as a member of a Component State Association (including members with preferred mailing addresses in the Commonwealth of Puerto Rico, the District of Columbia and the territorial possessions of the United States, where a Component State Association has been organized).</a> <a href="#">Members with a preferred mailing address outside the United States will not be assigned to a Component State Association and will be entitled to digital membership privileges.</a></p>	
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Current Bylaw	Proposed Amendment <i>(Changes are shown with track changes and deletion by strike through)</i>	Rationale*
<p>CURRENT SECTION- 4.3 TYPES OF MEMBERS</p> <p>4.3 Types of Members. The membership of AHIMA shall include at least the following five (5) types:</p> <p>4.3.1 Active. Any professional in the health information management profession or its related fields who meets the qualifications set forth in these Bylaws is eligible for Active membership. Active Members in good standing shall be entitled to full membership privileges including the right to vote on matters before the members.</p> <p>4.3.2 Student. A student currently enrolled in a formal certificate or degree granting program directly relevant to AHIMA's Purposes, who meets the qualifications set forth in these Bylaws is eligible for Student membership. A student may retain this type of membership until graduation from that program, or for a maximum of four years or until registering for an AHIMA certification examination. After which the student shall be transferred to Active membership. Student Members shall have the same rights and privileges as Active members, except that, Student members shall not have any voting privileges or be eligible to serve as an Officer or Director of AHIMA or to serve in the House of Delegates.</p>	<p>REVISED SECTION- 4.3 TYPES OF MEMBERS</p> <p>4.3 Types of Members. The membership of AHIMA shall include at least the following <del>five (5)</del> <u>two (2)</u> types:</p> <p>4.3.1 <del>Active</del> Professional. Any professional in the health information management profession or its related fields who meets the qualifications set forth in these Bylaws is eligible for <del>Active</del> <u>Professional</u> membership. <del>Active</del> <u>Professional</u> Members in good standing shall be entitled to full membership privileges including the right to vote on matters before the members.</p> <p>4.3.2 Student. A student currently enrolled in a formal certificate or degree granting program directly relevant to AHIMA's Purposes, who meets the qualifications set forth in these Bylaws is eligible for Student membership. A student may retain this type of membership until graduation from that program, or for a maximum of four years or until registering for an AHIMA certification examination. After which the student shall be transferred to <u>Professional</u> <del>Active</del> membership. Student members shall have the same rights and privileges as <u>Professional</u> <del>Active</del> members, except that, Student members shall not have any voting privileges or be eligible to serve as an Officer or Director of AHIMA or to serve in the House of Delegates.</p>	<p>See above.</p> <p>This amendment, if passed, will go into effect 1.1.2021.</p> <p>Note: The language throughout the bylaws will be changed from Active to Professional.</p> <p>AHIMA will ensure a provision for an emeritus status with a discount on membership dues.</p>

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Current Bylaw	Proposed Amendment <i>(Changes are shown with track changes and deletion by strike through)</i>	Rationale*
<p>4.3.3 Honorary. Any individual who has made a significant contribution to health information management science or has rendered distinguished service in the health information management profession or its related fields may be awarded honorary membership in AHIMA by the Board of Directors or by the House of Delegates. Honorary Members shall have no formal responsibilities or voting rights and shall be exempt from the payment of dues. An Honorary Member may hold no other type of membership in AHIMA; however, Honorary Members who were Active Members at the time of their appointment shall retain their voting privileges.</p> <p>4.3.4 Emeritus. In recognition of their service to the profession, AHIMA members that are age 65 and over are eligible for recognition as a member Emeritus and shall be eligible for senior member dues status. Members Emeritus in good standing shall have all membership privileges available to Active Members, including the right to vote.</p> <p>4.3.5 Global. Any professional in the health information management profession or its related fields whose primary mailing address is outside the United States is eligible for Global membership. Global Members shall be entitled to digital membership privileges including the right to vote on matters before the members.</p>	<p><del>4.3.3 Honorary. Any individual who has made a significant contribution to health information management science or has rendered distinguished service in the health information management profession or its related fields may be awarded honorary membership in AHIMA by the Board of Directors or by the House of Delegates. Honorary Members shall have no formal responsibilities or voting rights and shall be exempt from the payment of dues. An Honorary Member may hold no other type of membership in AHIMA; however, Honorary Members who were Active Members at the time of their appointment shall retain their voting privileges.</del></p> <p>4.3.4 Emeritus. In recognition of their service to the profession, AHIMA members that are age 65 and over are eligible for recognition as a member Emeritus and shall be eligible for senior member dues status. Members Emeritus in good standing shall have all membership privileges available to Active Members, including the right to vote.</p> <p>4.3.5 Global. Any professional in the health information management profession or its related fields whose primary mailing address is outside the United States is eligible for Global membership. Global Members shall be entitled to digital membership privileges including the right to vote on matters before the members.</p>	

Mission: Empowering People to Impact Health  
Vision: A world where trusted information transforms health and healthcare by connecting people, systems, and ideas

<b>Current Bylaw</b>	<b>Proposed Amendment (Changes are shown with track changes and deletion by strike through)</b>	<b>Rationale*</b>
CURRENT SECTION- 4.4. APPLICATION <del>4.4 Application.</del> All applications for membership in AHIMA shall be on a form approved by the Board of Directors and shall be accompanied by the then applicable dues and fees for the relevant type of members.	REVISED SECTION- 4.4. APPLICATION <del>4.4 Application.</del> All applications for membership in AHIMA shall be on a form approved by the Board of Directors and shall be accompanied by the then applicable dues and fees for the relevant type of members.	See above. This amendment, if passed, will go into effect 1.1.2021.
4.5 Failure to Pay Dues and Fees. Members shall pay membership dues and fees to AHIMA within thirty (30) days of their due date. Failure to timely pay dues and fees shall cause a member to cease being in good standing and may be grounds for expulsion from membership under the procedures set forth in the AHIMA Policy and Procedure Manual.	REVISED 4.5 <del>4.4</del> Failure to Pay Dues and Fees. Members shall pay membership dues and fees to AHIMA within thirty (30) days of their due date. <u>Those who pay within the 30 days following their due date will incur a late fee.</u> Failure to timely pay dues and fees shall cause a member to cease being in good standing and may be grounds for <del>expulsion from membership under the procedures set forth in the AHIMA Policy and Procedure Manual.</del>	See above. This amendment, if passed, will go into effect 1.1.2021

\*Does the Bylaws amendment support the AHIMA Mission, how does it impact the profession, existing programs or CSAs? Does the proposed amendment generate expenses and/or revenue?

**Date:** 3.22.20

**Signature(s):** The AHIMA Board of Directors is bringing forth these proposed Bylaws amendments.