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Purchases for individuals, please complete information on following page.

eLearning Program Title	CHIA Member Rate	Non-Member Rate	Total
TOTAL \$			

For Group Purchases Only

Use this section for orders of the same eLearning program for multiple staff members.

Complete payment information on reverse and also provide CHIA with a contact person for any questions regarding this order (customer information section). Groups of 5 or more may contact CHIA to request a possible discount prior to submitting order form.

Please complete information below for **each participant**. If a manual is provided with the Program, they must be shipped to one location. (shipping information on reverse)

eLearning Program Title	CHIA Member Rate	Non-Member Rate
price with manual		

(if applicable)

Include Manual? Y / N	First Name	Last Name	Email (each person must use their individual email)	CHIA Member? Y / N	Total
TOTAL \$					

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CHIA Store

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Fastest Method!*

Complete Order Form and submit via

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Fax to (559) 251-5836

Mail 5055 E. McKinley Ave, Fresno CA 93727

Customer Information

First Name Last Name Member No. *(if applicable)*

Organization Title

Preferred Phone No. Preferred E-mail

Method of Payment

*Payment **must** accompany every order*

Enclosed Check No. _____ Attached PO No. _____ Credit Card (Fill out portion below)

Card No. Exp. Date (Mo/Yr)

Cardholder Name *(Print Name)* Cardholder Signature

Billing Address City State Zip

Shipping Address

For eLearning programs that include manuals only

Type: Home Business

Organization Name *(if applicable)*

Attention To Name/Department *(if different than Customer)*

Shipping Address *(no PO boxes)* City State Zip

Purchased Merchandise: Orders are processed 2-5 business days after receiving a completed Order Form. A Confirmation Email and Receipt will be sent to the preferred email address.

Publications: Shipped within 2-5 business days. Tracking information provided upon request only.

eLearning programs: Accessible via your CHIA User Profile, you will be provided access within 2 business days of order processing.

Payment Method: Payment must accompany every order. All forms of credit cards are accepted. Enclosed Purchase Order, Check Requisition, or Checks (made payable to CHIA) are accepted. Prices and availability subject to change without notice.

Shipping of Publications: CHIA is not responsible for theft or damage of packages left without a signature.

eLearning Return Policy: .

All sales final. Non-transferable.